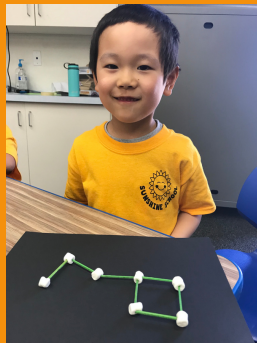


# SUNSHINE SCHOOL SUMMER PROGRAM 2023



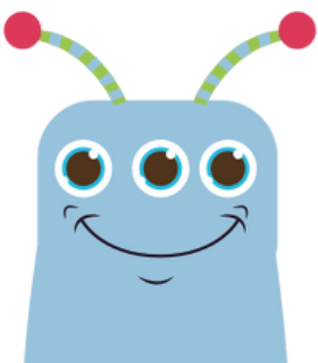
- June 12th - August 4th
- Kindergarten to 12th Grade
- Creative Arts & Sciences
- Reserve your space now!



# WEEKLY THEMES & FIELD TRIPS / EVENTS

	DATES	THEMES	FIELD TRIP / EVENT
1	JUNE 12 - 16	STEM	DISCOVERY MUSEUM (K-2) TECH MUSEUM (3+)
2	JUNE 20 - 23	AROUND THE WORLD	PUMP IT UP (K-2) SKY ZONE (3+)
3	JUNE 26 - 30	DISNEY	ICE CREAM & MOVIE EXTRAVAGANZA!
4	JULY 3 & 5 - 7	ANIMAL KINGDOM	GUADALUPE RIVER PARK & GARDENS
5	JULY 10 - 14	ASTRONOMY	MAKER SPACE SHIP
6	JULY 17 - 21	AWESOME ARTS	BOUNCE HOUSE / HIKING
7	JULY 24 - 28	UNDER THE SEA	AQUA ADVENTURE WATER PARK
8	JULY 31 - AUGUST 4	SPORTS	SUMMER OLYMPICS
	AUGUST 7 - 9	REFER TO REGISTRATION PAGE FOR MORE INFO	

Note - The field trip and events schedule is subject to change depending on the weather, show times, and availability.



# TUITION

PACKAGE	HOURS	WEEKLY TUITION
Full-Time	8:30 AM - 6:00 PM	\$415
AM	8:30 AM - 1:00 PM	\$270
PM	1:00 PM - 6:00 PM	\$270

- Week 2 and Week 4 are prorated to \$360 and \$235 for Full Time and Part Time respectively.



## \$100 DISCOUNT

Pay all your summer tuition at once to receive a discount! There is a **\$100 discount** if all **8 weeks** of the summer program are paid in full. 8 weeks of the summer program are from Monday, June 12th to Friday, August 4th.

## FREE SUNSHINE T-SHIRT

Free Sunshine T-Shirt for all students to celebrate Sunshine's 25th Anniversary (included in tuition). A Sunshine t-shirt is required for all field trips and school event days,

## EARLY BIRD SPECIAL

The early bird gets the worm! Families can sign up by the following deadline to qualify for our early bird special! Families will need to register and pay for at least **3 consecutive weeks** of the Summer Program to receive the bonus item(s).

**APRIL 30TH**

- Plush Toy (Limited stock)
- Workbook





# DAILY SCHEDULE

**8:30 - 9:00**

Sign-In

**9:00 - 10:15**

Group / Outdoor Activities

**9:30 - 10:00**

Breakfast

**10:15 - 11:15**

Activity Time

**11:15 - 12:00**

Academic Enrichment

**12:00 - 1:00**

Lunch

**1:00 - 1:30**

Clean Up / Transition Time

**1:30 - 2:00**

Silent Reading / Circle Time / Rest

**2:00 - 3:00**

Activity Time

**3:00 - 3:30**

Afternoon Snack

**3:30 - 4:30**

Academic Enrichment

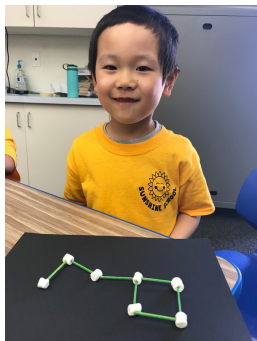
**4:30 - 5:30**

Outdoor Activities

**5:30 - 6:00**

Clean Up / Sign-Out

This is a tentative schedule. Minor changes may be made depending on weather conditions, instructors, and/or time it takes to finish activities/lessons.



# DAILY ACTIVITIES

## ACADEMIC ENRICHMENT

Sunshine Summer Program provides a safe, interactive, and enriching space for children from pre-kindergarten to 12th grade. Each day, students will practice next level education (in preparation for the school year in Fall 2023). A workbook is required for all students attending the Summer Program for three weeks or more.

## AWESOME ACTIVITIES

Children will participate in various crafts and activities that are available based on the Summer Program Weekly Themes (see schedule). Extracurricular classes such as Soccer, Kung Fu, Zumba, Chess, Competitive Math, Spanish, and Clay Art will begin in the second week of our Summer Program (registration will be available in June).

## FREE BREAKFAST, LUNCH, AND SNACK

Breakfast is served from 9:30 to 10:00 AM. Afternoon snack is served around 3:00 to 3:30 PM, depending on your child's grade. Breakfast and snacks consists of waffles, cereal, fruit, crackers, and other delicious and nutritious munchies. For lunch, children can either bring their own lunch from home or enjoy a hot lunch provided by Sunshine School. Sunshine School does not provide a special menu to children with special diets. If your child is not able to eat certain foods or is allergic, it is a safer option for those children to bring their own snack and lunches to school.

## OUTDOOR PLAY

Outdoor playtime is great for healthy development. It enables children to enjoy unstructured play and have a fun release of energy! Our field trips and on-site events will provide alternative educational opportunities for children.

## WHAT TO BRING

- A **facemask** (a spare one can be brought if needed)
- Bring **sunblock** (labeled with your child's name) daily
- **2 sets of cups and bowls + utensils** for snack and lunch each day
- A **water bottle** (labeled with your child's name) every day
- Bring a **bagged lunch and wear your Sunshine T-shirt on field trip / school event days**



# REGISTRATION



## REGISTRATION PROCESS

To register for Sunshine Summer Program, parents will need to submit the following:

- Registration Form (this page)
- Sunshine School Admissions Packet (only for NEW students)
- Participating Terms Form (from the Sunshine Summer Package)
- First Tuition Payment

In order to reserve a space for your child in the summer program, tuition is required to be paid in full at the time of registration OR a deposit of one week's tuition (\$415 for full-time and \$270 for part-time) is required and parents will need to pay tuition by the Payment Sessions that are specified on the Participating Terms page. Deposit is applied to the first week your child will attend the Summer Program. All paperwork needs to be submitted to the Office at 1363 Turlock Lane, San Jose.

## CAMPER INFORMATION

Camper Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Gender (circle one): Male Female School in Fall 2023: \_\_\_\_\_ Grade Entering in Fall 2023: \_\_\_\_\_

Parent/Guardian Name(s): \_\_\_\_\_

Cell Phone Number(s): \_\_\_\_\_ Email Address(es): \_\_\_\_\_

## CAMP SESSIONS

Please indicate which camp sessions you are registering for. (There are no partial sessions. Check as many boxes as apply.)

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Week 1 June 12 - June 16 | <input type="checkbox"/> Week 4 July 3 & July 5 - 7 | <input type="checkbox"/> Week 7 July 24 - July 28      |
| <input type="checkbox"/> Week 2 June 20 - June 23 | <input type="checkbox"/> Week 5 July 10 - July 14   | <input type="checkbox"/> Week 8 July 31 - August 4     |
| <input type="checkbox"/> Week 3 June 26 - June 30 | <input type="checkbox"/> Week 6 July 17 - July 21   | <input type="checkbox"/> Full Day* August 7 - August 9 |
- \*\$210 for 8/7 - 8/9 or \$88 per day (space is limited)

## SERVICES

- ☐ **Full-Time** 8:30 AM - 6:00 PM (\$415 per week, \$360 per week for Week 2 and Week 4)
- ☐ **AM** 8:30 AM - 1:00 PM (\$270 per week, \$235 per week for Week 2 and Week 4)
- ☐ **PM** 1:00 PM - 6:00 PM (\$270 per week, \$235 per week for Week 2 and Week 4)
- ☐ **\$100 Discount Applied** (if tuition is paid in full for all 8 weeks)
- ☐ **Workbook for \$20** (required for students attending 3 weeks or more)

Sibling subtotal (if applicable): \_\_\_\_\_ Total : \_\_\_\_\_

## PAYMENT

The method in which I would like to pay is:

- |   |   |
|---|---|
| <input type="checkbox"/> Deposit of \$415 or \$270 AM/PM (before 6/1) | <input type="checkbox"/> Enclosed is my cash or check in the amount of \$ _____ |
| <input type="checkbox"/> Balance in Full (after 6/1)                  | <input type="checkbox"/> Please bill to my online account \$ _____              |

Deposits will be applied to your total balance. If parents choose to pay a deposit, parents will need to pay tuition by the Payment Sessions that are specified on the Participating Terms page.

## FOR OFFICE USE

Deposit (Y / N) \$ \_\_\_\_\_

First Payment Amount \$ \_\_\_\_\_

# PARTICIPATING TERMS

## HOW TO PAY FOR SUMMER TUITION

In order to reserve a space for your child in the summer program, tuition is required to be paid in full at the time of registration OR a deposit of one week's tuition (\$415 for full-time or \$270 for part-time) is required. Families may pay by the set schedule payment schedule below. Families are required to pay by the Deadline for any and all weeks that are in a Payment Session. Deposit is applied to the first week your child will attend the Summer Program. **Registration is required at least one week prior to attendance. Drop-ins and same week registrations will not be accepted.**

MONTH	WEEKS	DEADLINE TO PAY
JUNE	JUNE 12 - JUNE 30	JUNE 1
JULY	JULY 3 - AUGUST 4	JUNE 26
AUGUST	AUGUST 7 - AUGUST 9	JULY 31

## SIBLING DISCOUNT

There is a 10% discount for the second child while both children are enrolled in the FULL-TIME program.

## FIELD TRIPS

Field trips and on-site events are included in Tuition for Full Time Students. Part Time Students who wish to participate in any Off-Campus Field Trips must inform the Office a week in advance and a \$40 Transportation and Admission fee will be applied to tuition. Part Time Students who wish to participate in any On-Campus Events must inform the Office a week in advance and we will do our best to accommodate free of charge.

## LATE FEE

A 10% late fee will be applied to unpaid tuition after the payment session deadline.

## CANCELLATION/TRANSFER/ REFUND POLICY

1

Transfer the amount of tuition for the week missed to a different week. Parents may use the full amount for the week missed to sign-up for additional week ONLY if they inform the Office one week in advance. If there is not a notice of one week in advance, transfers will not be accepted. There will be a fee of \$100 charged for each week of summer camp that is missed. Refunds will be mailed the last week of summer program.

2

A Refund can be returned in the form of a check. Parents may be refunded the full amount for each week of summer that is missed ONLY if they inform the Office one week in advance. If there is not a notice of one week in advance, there will be a fee of \$100 charged for each week of summer camp that is missed. Refunds will be mailed the last week of summer program.

## LATE PICK UP FEE POLICY

If a child is picked up later than the scheduled pick-up time, parents shall be assessed a fine of \$1.00 per minute for each minute late.

**PARENT OR GUARDIAN SIGNATURE(S)**

Child's Name

Parent or Guardian Signature(s)

Date

# FIELD TRIP AGREEMENT

1	DISCOVERY MUSEUM / TECH MUSEUM
2	PUMP IT UP / SKY ZONE
3	ICE CREAM & MOVIE EXTRAVAGANZA!
4	GUADALUPE RIVER PARK & GARDENS
5	MAKER[SPACE]SHIP
6	BOUNCE HOUSE / HIKING
7	AQUA ADVENTURE WATER PARK
8	SUMMER OLYMPICS

Note - The field trip schedule is subject to change depending on the weather, show times, and availability.

## SUNSHINE SCHOOL FIELD TRIP PERMISSION SLIP

### • AGREEMENT AND RELEASE OF LIABILITY •

In exchange for participation in the field trips organized by Sunshine School, which involves transporting the children using private vehicles and/or the use of the property, facilities, and services of Sunshine School. I agree to the following:

1. I agree to observe and obey all of the posted rules, warnings, and further agree to follow any oral instructions or directions given by Sunshine School or the employees, representatives, and agents of Sunshine School.
2. I recognize that there are certain inherent risks associated with the above described activity and I assume full responsibility for personal injury to myself, and (if applicable) my family members. I further release and discharge Sunshine School for injury, loss, or damage arising out of my or my family's use of or presence upon the facilities of Sunshine School, whether caused by the fault of myself, my family, Sunshine School, or other third parties.
3. I agree to indemnify and defend Sunshine School against all claims, causes of action, damages, judgments, costs or expenses, including attorney fees and other litigation costs, which may in any way arise from my or my family's use of or presence upon the facilities of Sunshine School.
4. I agree to pay for all the damages to the facilities of Sunshine School caused by my child/ren's negligence, recklessness, or willful actions.
5. I consent to the participation of my child, a Sunshine School Student, in field trips organized by Sunshine School which involves transporting the children using private vehicles. I also agree on the behalf of the minor (named below) to all of the terms and conditions in this agreement. By signing this release of liability, I represent that I have legal authority over and custody of my child.
6. Any legal or equitable claim that may arise from participation in the above shall be resolved under California law.

**I HAVE CAREFULLY READ THIS AGREEMENT AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A FIELD TRIP PERMISSION SLIP AND RELEASE FROM LIABILITY. I FURTHER UNDERSTAND THAT BY SIGNING THIS RELEASE, I VOLUNTARILY SURRENDER CERTAIN LEGAL RIGHTS.**

Child's Name

Parent or Guardian Signature(s)

Date



# SUMMER FAQ

## HOW DO I REGISTER?

To register for Sunshine Summer Program, parents will need to submit the following:

1. **Registration Form**
2. **Participating Terms Form** (from the Sunshine Summer Package)
3. **Online Admission Registration** (only for NEW students)
4. **First Tuition Payment**

In order to reserve a space for your child in the summer program, tuition is required to be paid in full at the time of registration OR a deposit of one week's tuition (\$415 for full-time and \$270 for part-time) is required and parents will need to pay tuition by the Payment Sessions that are specified on the Participating Terms page. Deposit is applied to the first week your child will attend the Summer Program. All paperwork needs to be submitted online or to the Office at 1363 Turlock Lane, San Jose.

## WHAT ARE THE HOURS AND TUITION?

PACKAGE	HOURS	WEEKLY TUITION
Full-Time	8:30 AM - 6:00 PM	\$415
AM	8:30 AM - 1:00 PM	\$270
PM	1:00 PM - 6:00 PM	\$270

- Week 2 and Week 4 are prorated to \$360 and \$235 for Full Time and Part Time respectively.

## WHAT SHOULD MY CHILD BRING?

- Wear a **facemask**! All students are required to wear a facemask while at Sunshine.
- Bring sunblock (labeled with your child's name) daily. We are about keeping your children healthy!
- **2 sets of cups and bowls + utensils** for snack and lunch time every day. Sunshine wants to go green! Help us in our efforts to become less wasteful!
- A **water bottle** (labeled with your child's name) every day. It is important to stay hydrated in the hot summer months.
- Bring a **bagged lunch on field trips / school event days**.
- Wear **Sunshine T-shirt** on field trip / school event days.

# SUMMER FAQ

## HOW DO I SIGN UP FOR EXTRACURRICULAR CLASSES?

Extracurricular classes will be made available for sign-up during the first week of our Summer Program. The deadline to sign up for Extracurricular Classes is Friday, June 16th. Extracurricular classes may include:

- Zumba
- Kung Fu
- Chess
- Creative Cartoon
- Clay Art
- Soccer
- Competitive Math
- Spanish

## WHEN DO EXTRACURRICULAR CLASSES BEGIN?

All extracurricular classes will begin starting **Week 2 (June 19th)** of Summer Program.

## WHAT IF MY CHILD IS ABSENT FOR AN EXTRACURRICULAR CLASS?

Unfortunately, we cannot offer refunds, transfer of tuition or make up classes for missed classes due to any type of absence. Regular attendance is encouraged for all students enrolled in extracurricular classes.

## HOW DO I STAY UPDATED WITH NEWS?

- ✓ **Sunshine Newsletters**
- ✓ **Info Stands in the Classroom**
- ✓ **White Board by the Office**

Sunshine School will broadcast a newsletter every week to keep parents updated. Please, let your classroom teacher know if you are not able to receive our newsletter. We will also provide announcements and reminders on info stands in each classroom. Lastly, don't forget to take a look at the white board by the office for news!

## FIELD TRIPS

Field trips and on-site events are included in Tuition for Full Time Students. Part Time Students who wish to participate in any Off-Campus Field Trips must inform the Office a week in advance and a \$40 Transportation and Admission fee will be applied to tuition. Part Time Students who wish to participate in any On-Campus Events must inform the Office a week in advance and we will do our best to accommodate free of charge.

## ARE THERE PARENT CHAPERONES FOR OFF-CAMPUS FIELD TRIPS?

Please contact our Sunshine Office for Chaperone Opportunities this Summer!

## WHO SHOULD I ASK IF I HAVE QUESTIONS?

Please call the Sunshine School Office at (408) 839-8366 or (408) 300-5994.

# SIGN-IN/SIGN-OUT AUTHORIZATION FORM

For Social Distancing and the safety of our children, parents, and staffs, I,

\_\_\_\_\_, authorize Sunshine School Staffs to sign

**PRINT PARENT'S NAME**

the Sign-In and Sign-Out sheet on my behalf during the drop off and pick up time of

my child, \_\_\_\_\_.

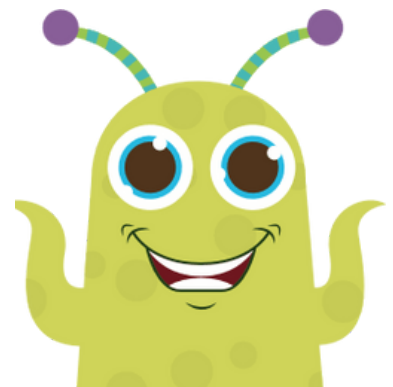
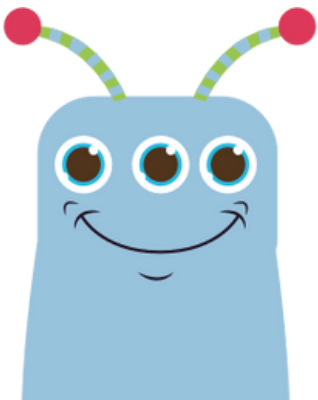
**PRINT CHILD'S NAME**

**PARENT OR GUARDIAN SIGNATURE(S)**

\_\_\_\_\_  
Child's Name

\_\_\_\_\_  
Parent or Guardian Signature(s)

\_\_\_\_\_  
Date



# COVID-19 SAFETY

## EVERYDAY PREVENTION

- All students attending our Summer Program are **required to wear a facemask** while at Sunshine. Exceptions are only for individuals with a medical condition, mental health condition, or disability that prevents wearing a face covering.
- Enforce proper hygiene measures: washing hands thoroughly with soap and water, use of hand sanitizers, covering coughs and sneezes with elbow, etc.
- Cleaning and disinfecting high-touch surfaces throughout the day
- Screening:
  - Temperature will be taken at sign-in with a no-touch thermometer for all students and staff, and is monitored throughout the day
  - Individuals who have a fever of 100.40F (38.00C) or above or other signs of illness should not be allowed into the facility. This includes fever, cough, difficulty breathing or other signs of illness within the last 24 hours. Staff and children who have been exposed to individuals with the symptoms listed are also not permitted to enter the facility.

## SOCIAL DISTANCING

- Students will be assigned to stable groups/cohorts that are as small as practicable.
- Parents are not allowed inside our facilities at this time to minimize the number of adults in close contact with our students and personnel.
- Drop-off/Pick-up Procedures:
  - Staff will sign students in and out daily, please make sure to sign the authorization form in this packet.