PARTICIPATING TERMS

HOW TO PAY FOR SUMMER TUITION

In order to reserve a space for your child in the summer program, tuition is required to be paid in full at the time of registration OR by the Payment Sessions listed below. Families are required to pay by the Deadline for any and all weeks that are in a Payment Session. **Registration is required at least one week prior to attendance. Drop-ins and same week registrations will not be accepted.**

MONTH	WEEKS	DEADLINE TO PAY
JUNE	JUNE 10 - JUNE 28	MAY 31
JULY	JULY 1 - AUGUST 2	JUNE 28
AUGUST	AUGUST 5 - AUGUST 9	AUGUST 2

SIBLING DISCOUNT

There is a 10% discount for the second child while both children are enrolled in the FULL-TIME program.

FIELD TRIPS

Field trips and on-site events are included in Tuition for Full Time Students. Part Time Students who wish to participate in any Off-Campus Field Trips must inform the Office a week in advance and a $40 Transportation and Admission fee will be applied to tuition. Part Time Students who wish to participate in any On-Campus Events must inform the Office a week in advance and we will do our best to accommodate free of charge.

LATE TUITION FEE

A 10% late fee will be applied to unpaid tuition after the payment session deadline.

CANCELLATION/TRANSFER/ REFUND POLICY

1. Transfer the amount of tuition for the week missed to a different week. Parents may use the full amount for the week missed to sign-up for additional weeks ONLY if they inform the Office one week in advance. If there is not a notice of one week in advance, transfers will not be accepted. There will be a fee of $100 charged for each week of summer camp that is missed. Refunds will be mailed the last week of summer program.

2. A Refund can be returned in the form of a check. Parents may be refunded the full amount for each week of summer that is missed ONLY if they inform the Office one week in advance. If there is not a notice of one week in advance, there will be a fee of $100 charged for each week of summer camp that is missed. Refunds will be mailed the last week of summer program.

LATE PICK UP & EARLY DROP OFF POLICY

Sunshine School Summer Program operating hours are 8:30am - 6pm. If a child is picked up later than the scheduled pick-up time, parents shall be assessed a fine of $1.00 per minute for each minute late. The same rate applies to early drop off, if a child is dropped off earlier than the normal operating hours, parents shall be assessed a fine of $1.00 per minute for each minute early.

PARENT OR GUARDIAN SIGNATURE(S)

Child's Name	Parent or Guardian Signature(s)	Date

FIELD TRIP AGREEMENT

1. DISCOVERY MUSEUM / TECH MUSEUM
2. DE ANZA PLANETARIUM
3. MOVIE THEATRE
4. PUMP IT UP / SKY ZONE
5. BOUNCE HOUSE & PICNIC / MAKER[SPACE]SHIP
6. PALO ALTO ZOO / GUADALUPE RIVER PARK
7. SUMMER OLYMPICS
8. AQUA ADVENTURE WATER PARK
9. MULTICULTURAL POTLUCK

Note - The field trip schedule is subject to change depending on the weather, show times, and availability.

SUNSHINE SCHOOL FIELD TRIP PERMISSION SLIP

• AGREEMENT AND RELEASE OF LIABILITY •

In exchange for participation in the field trips organized by Sunshine School, which involves transporting the children using private vehicles and/or the use of the property, facilities, and services of Sunshine School. I agree to the following:

1. I agree to observe and obey all of the posted rules, warnings, and further agree to follow any oral instructions or directions given by Sunshine School or the employees, representatives, and agents of Sunshine School.
2. I recognize that there are certain inherent risks associated with the above described activity and I assume full responsibility for personal injury to myself, and (if applicable) my family members. I further release and discharge Sunshine School for injury, loss, or damage arising out of my or my family's use of or presence upon the facilities of Sunshine School, whether caused by the fault of myself, my family, Sunshine School, or other third parties.
3. I agree to indemnify and defend Sunshine School against all claims, causes of action, damages, judgments, costs or expenses, including attorney fees and other litigation costs, which may in any way arise from my or my family's use of or presence upon the facilities of Sunshine School.
4. I agree to pay for all the damages to the facilities of Sunshine School caused by my child(ren)'s negligence, recklessness, or willful actions.
5. I consent to the participation of my child, a Sunshine School Student, in field trips organized by Sunshine School which involves transporting the children using private vehicles. I also agree on the behalf of the minor (named below) to all of the terms and conditions in this agreement. By signing this release of liability, I represent that I have legal authority over and custody of my child.
6. Any legal or equitable claim that may arise from participation in the above shall be resolved under California law.

I HAVE CAREFULLY READ THIS AGREEMENT AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A FIELD TRIP PERMISSION SLIP AND RELEASE FROM LIABLITY. I FURTHER UNDERSTAND THAT BY SIGNING THIS RELEASE, I VOLUNTARILY SURRENDER CERTAIN LEGAL RIGHTS.

Child's Name	Parent or Guardian Signature(s)	Date

SIGN-IN/SIGN-OUT AUTHORIZATION FORM

For the safety of our children and staff, and to limit unauthorized individuals on campus, I,

_____, authorize Sunshine School Staffs to sign
PRINT PARENT'S NAME

the Sign-In and Sign-Out sheet on my behalf during the drop off and pick up time of

my child, _____.
PRINT CHILD'S NAME

PICK UP INFO

Authorized 1 Name:

Authorized 1 Phone Number:

Authorized 1 Relation to Child:

Authorized 2 Name:

Authorized 2 Phone Number:

Authorized 2 Relation to Child:

ADDITIONAL AUTHORIZED PICK UP

Authorized 3 Name:

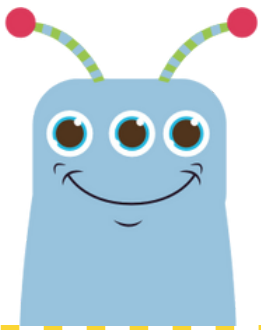
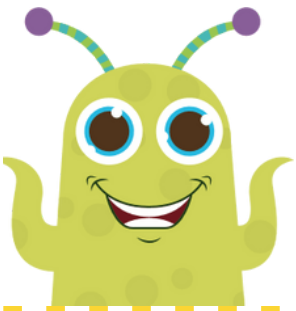
Authorized 3 Phone Number:

Authorized 3 Relation to Child:

Authorized 4 Name:

Authorized 4 Phone Number:

Authorized 4 Relation to Child:

PARENT OR GUARDIAN SIGNATURE(S)

Child's Name	Parent or Guardian Signature(s)	Date